

## Preparation of Manuscripts

- 1. Language.** The manuscript should be written in English. It should have been carefully checked for clarity, conciseness, correctness of grammar, and typographical errors.
- 2. General format.** Manuscripts must be typewritten with a font size of 12pt, double-spaced with wide margins (2cm) on each side of letter sized or A-4 sized white paper. We accept Microsoft Word 2000 (or higher version) format. However, manuscripts should be converted into PDF format at the time of submission. **The manuscript should contain the following in this order: Title, Abstract with Keywords, Main Text, Acknowledgements (optional), Appendix (optional), References, Tables, and Figures.** Do not import the Tables or Figures into the text. The Editors reserve the right to adjust style to certain standards of uniformity.
- 3. Title.** Centered title should be concise and informative, followed by centered name, affiliation, address, country, and postal code of author(s). Identify the corresponding author with telephone number, fax number and e-mail address.
- 4. Abstract.** A concise yet clear abstract (with 150-200 words) is required, describing briefly the purpose of the research, the principal results and major conclusions.
- 5. Keywords.** Immediately after the abstract, provide keywords (of 5 words or less). The keywords (or key phrases) should be as independent as possible, and jointly reflect the main topic of the paper.
- 6. Main Text.** Divide your article into clearly defined and numbered sections. Subsections should be numbered 1.1 (then 1.1.1, 1.1.2), 1.2, etc. (the abstract is not included in section numbering). Any subsection may be given a brief heading. Each heading should appear on its own separate line. For example,
  - Introduction**
  - Experimental / Materials and Methods**
    - Materials**
    - Methods**
  - Results and Discussion**
  - Conclusions**
  - Acknowledgements (optional)**
  - Appendix (optional)**
  - References**
- 7. References.** References to published literature should be quoted in the text in square brackets, e.g. [1] and [3-5]. Number all references to the literature in a single sequence in the order in which they are cited in the text and list them together at the end of the paper. For examples:
  1. Name 1, A.A. and Name 2, B.B. (year of publication). A Method of Damage Detection for Rotating Systems, *Journal Name*, 107(3), pp. 275-281.
  2. Name, C.C. (year of publication). Title of Chapter, *Book Name*, Edition (if not first), page, publisher, place of publication.
  3. Chou, C.P. and Cheng, H.J. (2006). Aircraft Taxiing Pattern in Chinag-Kai-Shek International Airport, *Proceedings of 2006 ASCE Airfield and Highway Pavement Specialty Conference*, Atlanta, U.S.A, pp. 1030-1040.
- 8. Length.** The text of a full paper normally should not exceed 10,000 words for research paper and 3,500 words for technical note. For tables and figures with a half-page journal page, it is equivalent to 600 words.
- 9. Tables.** Tables should be placed after the references, with each table placed on a separate page, numbered consecutively in the order to which they are referred, and given a suitable caption. Footnotes to tables should be typed below the table and should be referred to by superscript lowercase letters. No vertical rules should be used. Tables should not duplicate results presented elsewhere in the manuscript (e.g., in graphs).
- 10. Figures.** Illustrations, whether line drawings (plots or laser prints) or photographs are called figures and are grouped together sequentially (in the order they are referred to in the text). Use large lettering and heavy line weights in line drawings so that they will be clear and sharp after reduction. Poor

quality drawings will be returned for redrafting. Submit good photographs (in focus and about 10% lighter than normal) in black-and-white or color (DO NOT SUBMIT SLIDES). Figures should be placed after the tables, numbered consecutively in the order to which they are referred, and given a descriptive caption.

**11. Units.** The SI units should be followed for all dimensional quantities.

**12. Equations.** Mathematical expressions should be consecutively numbered throughout the body of the paper at the right-hand margin in parentheses. Equation numbers mentioned in the text should be enclosed in parentheses, i.e. Eq.(1), Eqs.(1, 2).